

Date: April 1 - June 30, 2018

1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- ** "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Sub-total	Grand Total	
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Meals** & Incidentals	Other Transportation*			
President	4/18/2018	Winnipeg, MB	Registration: Conference May 14-16, 2018					\$508.50	\$508.50		\$0.00	\$508.50	
President	4/18/2018	Winnipeg, MB	Flight: Conference May 9-10, 2018	361.36					\$361.36		\$0.00	\$361.36	
President	4/18/2018	Winnipeg, MB	Flight: Conference May 14-16, 2018	399.16					\$399.16		\$0.00	\$399.16	
President	5/9/2018	Toronto, ON	Taxi: Airport to Hotel for Conference (May 9-10, 2018)		65.55				\$65.55		\$0.00	\$65.55	
President	5/9/2018	Toronto, ON	Dinner per diem: Conference (May 9-10, 2018)							\$20.60	\$20.60	\$20.60	
President	5/9/2018	Toronto, ON	Incidentals: Conference (May 9-10, 2018)							\$6.10	\$6.10	\$6.10	
President	5/10/2018	Toronto, ON	Taxi: Hotel to Meeting Conference (May 9-10, 2018)) Breakfast and Lunch per diem: Conference (May 9-10), 2018		15				\$15.00		\$0.00	\$15.00	
President	5/10/2018	Toronto, ON	Hotel: Conference (May 9-10, 2018)			\$480.66			\$480.66	\$20.55	\$20.55	\$20.55	
President	5/10/2018	Toronto, ON	Taxi: Hotel to Airport - Conference (May 9-10, 2018)		60.08				\$60.08		\$0.00	\$60.08	
President	5/14/2018	Toronto, ON	Taxi: Airport to Hotel for Conference (May 14-16, 2018) Lunch and Dinner per diem: Conference (May 14-16, 2018)		47				\$47.00		\$0.00	\$47.00	
President	5/14/2018	Toronto, ON	Incidentals: Conference (May 14-16, 2018)							\$32.15	\$32.15	\$32.15	
President	5/14/2018	Toronto, ON	Incidentals: Conference (May 14-16, 2018)							\$6.10	\$6.10	\$6.10	
President	5/15/2018	Toronto, ON	Incidentals: Conference (May 14-16, 2018)							\$6.10	\$6.10	\$6.10	
President	5/16/2018	Toronto, ON	Hotel: Conference (May 14-16, 2018)			\$373.72			\$373.72		\$0.00	\$373.72	
President	5/16/2018	Toronto, ON	Taxi: Hotel to Airport - Conference (May 14-16, 2018)		51.9				\$51.90		\$0.00	\$51.90	
									\$0.00		\$0.00	\$0.00	
				\$760.52	\$239.53	\$854.38	\$0.00	\$508.50	\$2,362.93	\$91.60	\$0.00	\$91.60	\$2,454.53

2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- * "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- ** "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Sub-total	Grand Total		
				Airfare	Other Transportation	Accommodation	Other	Meals & Incidentals			Other Transportation	
President	2/23/2018	Winnipeg, MB	Parking: Community Partner Lunch			\$14.00			\$14.00		\$0.00	\$14.00
President	3/9/2018	Winnipeg, MB	Parking: Community Partner Lunch			\$10.00			\$10.00		\$0.00	\$10.00
President	3/12/2018	Winnipeg, MB	KMS: Meetings in Steinbach							73.6	\$73.60	\$73.60

President	3/13/2018	Winnipeg, MB	Parking: Community Partner Breakfast	\$8.00		\$8.00		\$0.00	\$8.00			
President	3/16/2018	Winnipeg, MB	Lunch Meeting: Capital Campaign (3 people)	\$12.00		\$12.00	\$86.23	\$86.23	\$98.23			
President	3/20/2018	Winnipeg, MB	Parking: Conference	\$14.00		\$14.00		\$0.00	\$14.00			
President	3/23/2018	Winnipeg, MB	Parking: Community Partner Lunch	\$10.00		\$10.00		\$0.00	\$10.00			
President	3/23/2018	Winnipeg, MB	Breakfast Meeting: Capital Campaign (2 people)				\$31.18	\$31.18	\$31.18			
President	4/4/2018	Winnipeg, MB	Lunch Meeting: Community Partner (5 people)				\$113.50	\$113.50	\$113.50			
President	4/10/2018	Winnipeg, MB	Lunch Meeting: re: Innovation Centre Project (6 people)				\$73.97	\$73.97	\$73.97			
President	4/13/2018	Winnipeg, MB	Lunch Meeting: Community Partner (2 people)				\$46.67	\$46.67	\$46.67			
President	4/18/2018	Winnipeg, MB	Lunch Meeting: Community Partner (3 people)				\$60.53	\$60.53	\$60.53			
President	4/20/2018	Winnipeg, MB	Lunch Meeting: Community Partner (2 people)				\$37.84	\$37.84	\$37.84			
President	4/20/2018	Winnipeg, MB	Breakfast Meeting: Community Partner (2 people)				\$31.97	\$31.97	\$31.97			
President	4/26/2018	Winnipeg, MB	Lunch Meeting: Community Partner (2 people)				\$47.92	\$47.92	\$47.92			
President	5/22/2018	Winnipeg, MB	Lunch Meeting: Change Management (6 people)				\$105.66	\$105.66	\$105.66			
President	5/22/2018	Winnipeg, MB	Dinner Meeting: Community Partner (2 people)				\$24.69	\$24.69	\$24.69			
				\$0.00	\$68.00	\$0.00	\$0.00	\$68.00	\$660.16	\$73.60	\$733.76	\$801.76